

Notice of contact change

Group savings and retirement plan

Contract (s) and division (s): _____ Plan name: _____

New contact person:	Contract	Billing	Administrative
No change	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender	Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>	Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>	Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>
Name	_____	_____	_____
Email	_____	_____	_____
Address	Number, street	Number, street	Number, street
	City, province	City, province	City, province
	Postal code	Postal code	Postal code
Telephone	_____	_____	_____
Fax	_____	_____	_____
Language	French <input type="checkbox"/> English <input type="checkbox"/>	French <input type="checkbox"/> English <input type="checkbox"/>	French <input type="checkbox"/> English <input type="checkbox"/>
Effective date	_____	_____	_____

Name of the signatory authorized by the contractholder (in block letters): _____ Title : _____

Signature : _____ Date : _____

Notice of contact change (continued)

Group savings and retirement plan

Contract contact person:

Is the person who signs all documents of a legal nature relating to the group savings and retirement plan.

Billing contact person:

Is the person who receives invoices related to the management of the group savings and retirement plan.

Administrative contact person:

Is the person responsible for plan management (contribution remittances, new enrolments, termination of employment, withdrawal authorization, etc.) and the resource-person for plan members and our company.

Each contact person has access to the information below via our secure website: Reports (financial and other) and information relating to plan members and contributions.

Only these three individuals from your organization have access to our secure website.

Please return the completed form to:

By email: pension@ia.ca
By fax: 1-800-
By mail: Administration, Group Savings and Retirement (Chubb Life Insurance Company of Canada)